



United States Postal Service  
Office of Inspector General  
Attn: Human Resources  
1735 N. Lynn Street, 10<sup>th</sup> Floor  
Arlington, VA 22209-2020

## USPSOIG VACANCY ANNOUNCEMENT #06-10

Grade: Specialist Band FLSA: Exempt  
Salary: \$91,407 - \$118,828 Per Annum  
(Includes Locality Pay)  
Position: One Located in Arlington, VA  
Relocation Expenses Will Not Be Paid  
Open: 12/27/05 Close: 1/11/06

### Information Technology Specialist, Data Management

The United States Postal Service Office of Inspector General (OIG) is seeking a highly qualified applicant to fill our Information Technology Specialist, Systems Analyst position located in Arlington, VA. The Computer Assisted Assessment Techniques Team (CAATs) of the OIG is responsible for computer programming support of audit and investigative projects. These responsibilities include developing computer programs to conduct tests, run exception reporting, perform data mining, and manipulate data contained within the Postal Service application systems. OIG provides reports to the Postal Service Executives, Governors and Congress helping the Postal Service maximize their 70 billion dollar revenues, minimize costs, and prevent and detect fraud, waste, abuse and mismanagement.

#### **MINIMUM QUALIFICATIONS**

- Bachelor's degree from an accredited college or university, or four years of related professional experience

#### **DESIRED QUALIFICATIONS**

- Working knowledge of Oracle Discoverer Plus and Oracle Warehouse Builder
- Working knowledge of web page development using Cold Fusion
- United States Postal Service operational knowledge as it relates to both retail and bulk processing facilities

#### **EVALUATION FACTORS**

- Designing, normalizing, developing, installing, and implementing Oracle databases
- Maintaining, monitoring, performance tuning, backup, and recovery of Oracle databases
- Installing, configuring, and maintaining Oracle database management systems software
- Developing and implementing data mining and data warehousing programs

#### **ADDITIONAL REQUIREMENTS**

- Ability to pass a physical examination, drug screening, and background investigation
- Ability to obtain a government-issued credit card
- May require up to 10 percent travel

#### **TO BE CONSIDERED, APPLICANTS MUST SUBMIT**

- Any of the following forms: OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- Latest performance appraisal (within 15 months); must have received at least a contributor or satisfactory level of performance rating; must meet the core and specialized competencies for the position
- A separate, written narrative that describes specific experience (tasks and accomplishments) for each Evaluation Factor (limited to one page per factor)

#### **NOTE**

- OPEN TO ALL SOURCES
- U.S. CITIZENSHIP REQUIRED
- APPLICATIONS MUST BE SUBMITTED TO THE FOLLOWING EMAIL ADDRESS: [JOBS@USPSOIG.GOV](mailto:JOBS@USPSOIG.GOV) OR MAILED TO: USPS-OIG, Human Resources, 1735 N. Lynn Street, 10<sup>th</sup> Floor, Arlington, VA 22209-2020
- MUST BE RECEIVED BY MIDNIGHT (EST) ON THE CLOSING DATE OF THE ANNOUNCEMENT
- APPLICANTS WHO DO NOT ADDRESS EACH OF THE EVALUATION FACTORS WILL NOT BE CONSIDERED

Applicants must meet all eligibility requirements by the closing date of the announcement. All submissions must include vacancy announcement number.



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### **BASIS OF RATING**

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education and training, that indicates the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.

### **REASONABLE ACCOMMODATIONS**

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

**Job Line Number:**  
**1-888-OIG-HIRO**  
**1-888-644-4470**  
**DC Relay Service:**  
**202-855-1234 (TTY)**  
**Or Visit our website:**  
[www.uspsoig.gov](http://www.uspsoig.gov)

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